



CASS/NCOA Record Types

Standardize addresses and confirm they are up-to-date

This document provides definitions for record type indicators for the assigned address.

The first character indicates the type of record in the ZIP4 directory to which the address was matched

Record Type	Description
F	Firm
G	General deliver
H	High-rise apartment or office building
M	Military
P	Post office box
R	Rural route or highway contract
S	Street

The second character may be a D or blank. The D stands for default; it means that CASS Software detected, from the ZIP4 directory, that a finer level of ZIP4 assignment would be possible if further input information were available.

Record Type	Description
FD	Firm default. CASS Software did not assign a firm-level ZIP+4, but could do so if given more or better firm information
GD	General delivery default. Assigned only when General Delivery is the only primary name listed for the ZIP code.
HD	High-rise default. CASS Software assigned the ZIP+4 code for the whole building. Assignment at the unit, floor, or wing level is possible. Often caused by a suite or apartment number out of range.



RD	Rural route or highway contract default. CASS Software assigned the ZIP+4 for the whole route; could do better with box number.
SD	Street default. Usually means that there is no ZIP+4 for the building, so CASS Software had to assign the ZIP+4 for the block.
UD	Unique default. Either the owner of the unique ZIP has not provided ZIP+4 assignments, or the address could not be matched.